



**WEST BUFFALO CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
DECEMBER 16, 2024
2:30 PM
MONTHLY MEETING**

Board Members

Present: Robert Schreck, Joyce Fanning, Peter Heffley, Deborah Licata, Michelle Stevens, Ronald Rambally

Excused: Brielynn Bell, James Deuschle

Also Present: Andrea Todoro, Amy Jones, Lauren Lysiak, Rachel Banas, Maxine Perez

Quorum Present: Yes

Call to Order

Mr. Schreck called the meeting to order at **2:35 PM**. Quorum present.

Proof of Public Notice of Meeting

Media and public announcement was sent on **December 9, 2024** to print, radio, and TV outlets announcing this open meeting. A posting was also sent to Erie County Hall, Buffalo City Hall and Buffalo City Court. In addition, it was posted on the WBCS website. The Board of Trustees was duly notified of this meeting well within the timeline of our bylaws.

Monthly Meeting

- The November Minutes were approved.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens the November Minutes were approved as presented. All in favor. None opposed.

Director of Operations Report

Rachel Banas presented the operations report.

Mrs. Banas' report included a video of the effectiveness of the Northeast Window tint 800. A discussion of options followed.

Upon motion duly made by Deborah Licata and seconded by Peter Heffley, the Northeast Window Tint 800 was approved for purchase and installation as presented. All in favor. None opposed.

Director of Administrative Services

Lauren's Report presented the administrative services report outlining the progress on the upcoming data audit and an update on high school applications.

Financial Report

Amy Jones presented the financial reports for the period ending **November 30, 2024** (a copy is attached hereto and made a part hereof.)

Upon motion duly made by Michelle Stevens and seconded by Deborah Licata, the November Financials were approved as presented. All in favor. None opposed.

School Leader Report

Andrea Todoro presented the School Leader report (a copy is attached hereto and made a part hereof).

The report included a discussion of a nut sensitive policy.

Upon motion duly made by Michelle Stevens and seconded by Ronald Rambally , the Nut Sensitive Policy has been approved as presented. All in favor. None opposed.

Mrs. Todoro outlined the current hiring needs for the school.

Upon motion duly made by Peter Heffley and seconded by Michelle Stevens , the Long Term Substitute for our Consultant Teacher has been approved as presented. All in favor. None opposed.

A discussion was held regarding the school resource officer.

Upon motion duly made by Peter Heffley and seconded by Ronald Rambally , the School Leader Report has been approved as presented. All in favor. None opposed.

Board of Trustees President Report

Robert Schreck presented the Board of Trustees President report. Mr. Schreck complimented the entire Board of Trustees for their participation in the state education department renewal visit.

Adjournment

Being that there is no further business to discuss, a motion to dismiss was made by Deborah Licata and seconded by Ronald Rambally. The meeting was adjourned at 3:27 PM.

Respectfully Submitted,
Maxine Perez

The next WBCS Board meeting will take place on January 27, 2024 at 2:30 PM in the WBCS Administrative Conference Room.